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SRI RAMAKRISHNA COLLEGE OF ENGINEERING

Approved by AICTE, New Delhi & Affiliated to Anna University, Chennai
Sri Saradha Nagar, Perambalur - 621 113. Mobile: 95855 44688 Website: www.sriramakrishna.ac.in

INTERNAL COMPLAINTS COMMITTEE



SRI RAMAKRISHNA COLLEGE OF ENGINEERING

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Date: 16-04-2024

CIRCULAR

All the HODs, faculty members, and students are hereby informed that the following faculty members have been nominated as members of the Internal Complaint committee w.e.f 16.04.2024.

Internal Complaint committee Members:

SI.NO	Name	Designation	Position	Phone Number	Email-ID
1	Dr.M.Marimuthu	Principal	Chairman	9865631147	principal@sriramakrishna.ac.in
2	Mr. N.Arunkumar	HOD/AGRI	Member	9659439802	agri@sriramakrishna.ac.in
3	Mr. N.K.Kumar	HOD/BME	Member	8056641816	bme@sriramakrishna.ac.in
4	Mr. A.Ayyappan	HOD/CIVIL	Member	8015175416	civil@sriramakrishna.ac.in
5	Mr. K.Dineshkumar	Assistant Professor	Member	9787393794	dineshkumarasstprof@gmail.com
6	Ms. P.Senbagam	Assistant Professor	Member	9751463301	jaipugazh88@gmail.com
7	Ms. C. Sivakami	Lab Assistant	Member	9952751047	sivakamic2020@gmail.com
8	Mr. S. Praveen- Agri	Students Representative	Member	6384866376	praveen12012004@gmail.com
9	Ms. S.Sujatha- CSE	Students Representative	Member	8807885904	sujathasubbaiya10@gmail.com


Principal

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Date: 17-04-2024

CIRCULAR

All the Grievance Redressal Committee members are asked to attend the Internal Complaint Committee on 17-04-2024 at 11.00 AM at the Board Room.

Internal Complaint Committee members:

Sl.No	Name	Designation	Position
1	Dr.M.Marimuthu	Principal	Chairman
2	Mr. N.Arunkumar	HOD/AGRI	Member
3	Mr. N.K.Kumar	HOD/BME	Member
4	Mr. A.Ayyappan	HOD/CIVIL	Member
5	Mr. K.Dineshkumar	Assistant Professor	Member
6	Ms. P.Senbagam	Assistant Professor	Member
7	Ms. C. Sivakami	Lab Assistant	Member
8	Mr. S. Praveen	Students Representative	Member
9	Ms. S.Sujatha	Students Representative	Member

M. Marimuthu
Principal

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Minutes of Meeting

Academic Year : 2023-24

Date: 17-04-2024

With reference to the above letter, the Internal Complaint committee members' meeting is to be conducted on 17-04-2024 at 11.00 A.M in the Board Room.

ATTENDANCE

Internal Complaint committee Members:

Name	Designation	Signature
Dr.M.Marimuthu	Principal	M. Marimuthu
Mr. N.Arunkumar	HOD/AGRI	N. Arunkumar
Mr. N.K.Kumar	HOD/BME	N. Kumar
Mr. A.Ayyappan	HOD/CIVIL	A. Ayyappan
Mr. K.Dineshkumar	Assistant Professor	K. Dineshkumar
Ms. P.Senbagam	Assistant Professor	P. Senbagam
Ms. C. Sivakami	Lab Assistant	C. Sivakami
Mr. S. Praveen	Students Representative	S. Praveen
Ms. S.Sujatha	Students Representative	S. Sujatha



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The following Points were discussed in the meeting with Internal Complaint committee

Members:

1. Conducting meetings with students to address complaint concerns and inform them about the Internal complaint registration form available in college website.
2. Chairman has asked the committee to ensure good behavior among students and faculty on campus
3. The committee members had a discussion regarding the dress code and conduct of students, both within and outside the college premises
4. All female members are encouraged to speak up if they experience any harassment-related issues within the institution.
5. All complaints will be dealt with confidentially.
6. Complaints can be received either in written or in the form of the mail to the ICC in charge
7. Interview with the complainant and the accused will be conducted separately
8. Minutes of the interview will be signed by all present.



Principal

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ACTION TAKEN REPORT

Academic Year : 2023-24

The Internal Complaints Committee Meeting took place on April - 17, 2024, at 11:00 AM to address any personal or academic issues.

Internal Complaint committee Members Attendees:

Name	Designation
Dr.M.Marimuthu	Principal
Mr. N.Arunkumar	HOD/AGRI
Mr. N.K.Kumar	HOD/BME
Mr. A.Ayyappan	HOD/CIVIL
Mr. K.Dineshkumar	Assistant Professor
Ms. P.Senbagam	Assistant Professor
Ms. C. Sivakami	Lab Assistant
Mr. S. Praveen	Students Representative
Ms. S.Sujatha	Students Representative

Since no complaints were reported by the students, the committee concluded that there were no academic or non-academic issues.


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INTERNAL COMPLAINTS COMMITTEE



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Date : 08-08-2023

CIRCULAR

All the HODs, faculty members, and students are hereby informed that the following faculty members have been nominated as members of the Internal Complaint committee w.e.f 08-08-2023.

Internal Complaint committee Members:

Sl.NO	Name	Designation	Position	Phone Number	Email-ID
1	Dr.M.Marimuthu	Principal	Chairman	9865631147	principal@sriramakrishna.ac.in
2	Mr. N.Arunkumar	HOD/AGRI	Member	9659439802	agri@sriramakrishna.ac.in
3	Mr. N.K.Kumar	HOD/BME	Member		bme@sriramakrishna.ac.in
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6	Ms. P.Senbagam	Assistant Professor	Member	9751463301	jaipugazh88@gmail.com
7	Ms. C. Sivakami	Lab Assistant	Member	9952751047	sivakamic2020@gmail.com
8	Ms. R. Aarthi	Students Representative	Member	6374972537	aarthir3112@gmail.com
9	Ms. R. Annit Joy	Students Representative	Member	6382393934	joyannit@gmail.com


Principal

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Date: 09-08-2023

CIRCULAR

All the Internal Complaint committee members are asked to attend the Internal Complaint Committee on 09.08.2023 at 11.00 AM at the Board Room.

Internal Complaint Committee members:

Sl.No	Name	Designation	Position
1	Dr.M.Marimuthu	Principal	Chairman
2	Mr. N.Arunkumar	HOD/AGRI	Member
3	Mr. N.K.Kumar	HOD/BME	Member
4	Mr. A.Ayyappan	HOD/CIVIL	Member
5	Mr. K.Dineshkumar	Assistant Professor	Member
6	Ms. P.Senbagam	Assistant Professor	Member
7	Ms. C. Sivakami	Lab Assistant	Member
8	Ms. R. Aarthi	Students Representative	Member
9	Ms. R. Annit Joy	Students Representative	Member

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M. Marimuthu
Principal

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Minutes of Meeting

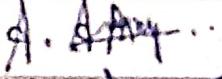
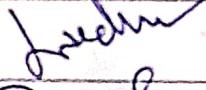
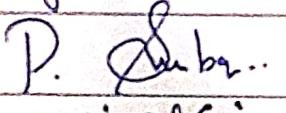
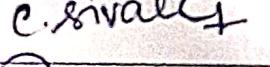
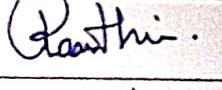
Academic Year : 2023-24

Date: 09-08-2023

With reference to the above letter, the Internal Complaint committee members' meeting is to be conducted on 09-08-2023 at 11:00 A.M in the Board Room.

ATTENDANCE

Internal Complaint committee Members:

Name	Designation	Signature
Dr. M. Marimuthu	Principal	
Mr. N. Arunkumar	HOD/AGRI	
Mr. N K Kumar	HOD/BME	
Mr. A. Ayyappan	HOD/CIVIL	
Mr. K. Dineshkumar	Assistant Professor	
Ms. P. Senbagam	Assistant Professor	
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2. Chairman has asked the committee to ensure good behavior among students and faculty on campus
3. The committee members had a discussion regarding the dress code and conduct of students, both within and outside the college premises
4. All female members are encouraged to speak up if they experience any harassment-related issues within the institution.
5. All complaints will be dealt with confidentially.
6. Complaints can be received either in written or in the form of the mail to the ICC in charge
7. Interview with the complainant and the accused will be conducted separately
8. Minutes of the interview will be signed by all present.

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Principal

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ACTION TAKEN REPORT

Academic Year: 2023-24

The Internal Complaints Committee Meeting took place on December 09, 2023, at 11:00 AM to address any personal or academic issues.

Internal Complaint committee Members Attendees:

Name	Designation
Dr.M.Marimuthu	Principal
Mr. N.Arunkumar	HOD/AGRI
Mr. N.K.Kumar	HOD/BME
Mr. A.Ayyappan	HOD/CIVIL
Mr. K.Dineshkumar	Assistant Professor
Ms. P.Senbagam	Assistant Professor
Ms. C. Sivakami	Lab Assistant
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Since no complaints were reported by the students, the committee concluded that there were no academic or non-academic issues.


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